

49 Hugo Street
Richmond Estate
Goodwood
7460
Mobile: 067 156 5179
Zakjardien23@gmail.com

EDUCATION

Vista High School - 2018 - Matric - Diploma

- English Home Language
- Afrikaans First Additional Language
- Pure Mathematics
- Geography
- Life Sciences
- Physical Science
- Life Orientation

Khusela Enrichment Programme - Call Centre - Sales and Marketing Training - 2019 (Credit Rescue)

Call Centre Theory:

- Ethics and Telephone Ethics
- Targets and Stats
- Customer Service
- Sales and Marketing
- Team Leader Duties
- Quality Assurer Duties
- General Administration
- Data Capturing
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Call Centre Practical:

- Practical Telephone Ethics
- Telephonic Customer Service
- Direct Sales and Marketing
- Team Leader Duties
- Quality Assurer Duties

Life Choices Coding Academy - Student

March 2021 - Current

EXPERIENCE

**Sales and Marketing Officer | TaylorJ Holdings
(Pty) Ltd t/a Biscuiteers**

Dec 2018 - Current

- Product Marketing.
- Managing customer sales.
- Managing and Maintaining Turn-around time.
- Menu and Product pricing in relation to supply and demand.

SKILLS

Administrative:

Microsoft Office 2010 - Word / Excel /
Outlook / Powerpoint / Internet.

REFERENCES

TaylorJ Holdings (Pty) Ltd - Nishaam

Edwards Co-Director

Tel. 081 258 3303

Credit Rescue Call Centre: Gavin Almazien- Trainer

Tel. 071 035 9235